

PORTLAND JR. WINTERHAWKS

BOARD MEETING AGENDA

August 14, 2018, 8:30pm | Meeting Location: OSO

EXECUTIVE BOARD OF DIRECTORS

Paul Gaustad, President

Jason Vaillancourt, Vice President

Georgia Bailey, Treasurer

Meerta Meyer, Secretary

Chris Givens, Director at Large

SPECIAL MEETING MINUTES CALLED BY PAUL GAUSTAD

Meeting called to order 8:30pm

In Attendance:

Executive Board Present: Paul Gaustad, Jason Vaillancourt, Georgia Bailey, Chris Givens, Meerta Meyer

Invitee: Chris Meyer, Coaching Director

Purpose of Special Meeting:

- Metro coaching review (with a focus on Head Coaches)
 - 6U: Chris Meyer presented Head Coaching recommendations and is a proponent of co-head coaches for 6U to promote a collaborative approach; best for strong leadership of such large groups of kids

MOTION MADE by Paul to approve co-head coaches for 6U – Chris Lewis and Lance Johnson: Chris Givens 2nd; unanimous board approval

- Travel team selection:
 - Paul proposes that up to 12 8U (2nd year players) players move up to 10U Metro (8U players play in 8U Dev)

MOTION MADE by Paul to move up to 12 2nd year mites to 10U Metro for 2018/19 season; Jason recused himself from vote – Georgia 2nd; unanimous remaining board approval

- Girls Hockey Program
Discussion to work with Rose City Girls Hockey to manage girls Development Teams; (formalize agreement with renewal option)

MOTION MADE by Paul to partner with Rose City in 2018/19 season to manage all girls development teams (female athletes will remain in Metro with PJW); Meerta 2nd, unanimous board approval

- **Board Discussion and Agreement:** Austen Potter named Skills and Development Team Coordinator
- Coaching education reimbursement proposal discussion for Level 4 and 5 coaches (see next page)

Reimbursement Proposal for Level 4 and Level 5 (as submitted by Jason Vaillancourt):

In order to incentivize our committed coaches to achieve higher levels of USA Hockey training, I propose we lay out a formal reimbursement plan for Level 4 and Level 5 coaches. **I propose the following:**

LEVEL 4 CERTIFICATION

I suggest PJW offer class reimbursement to anyone who wants to achieve their Level 4 (cap at 5 coaches per season).

To keep it manageable and available to anyone who desires, we should pay for the classes (Between \$200-300 fee for Level 4) and not travel or lodging costs so you get the most committed coaches who want their certification and are willing to kick in some to achieve the higher-level certification.

Requirement – For reimbursement, coaches must be in good standing with PJW, attend classes and achieve their Level 4 (and) receive a recommendation from the Coaching Director and/or Tier Director.

LEVEL 5 CERTIFICATION

It is in our best interest to have as many Level 5 Coaches in our organization so I think we should consider the following reimbursement:

- Make Level 5 reimbursement available to anyone who requests it (the number is likely to be low because of the USAH requirements to achieve the Level 5).
- Coach will receive immediate reimbursement for lodging and airfare. To be reimbursed for the class fee, the Coach MUST submit a thesis. PJW will not reimburse those who fail to do the thesis work.
- Coach must agree, in writing, that in the event they do not achieve Level 5 certification they will reimburse PJW in full

Requirement – A letter of recommendation will be required, in advance, from Tier Director and Coaching Director for pre-authorization of reimbursement. Coaches must be active in the Assoc. for 5+ years, in good standing (no major complaints, no match penalties, no SafeSport sanctions, etc), and receive a majority vote of the Exec Board. Special cases may be considered upon the recommendation of the Coaching Director and Tier Director.

For Level 5, reimbursement - Class fee (\$600 for Level 5), up to \$500 for lodging, and up to \$700 for airfare; total not to exceed \$1,800.00 per coach. (Level 5 is only offered every other year, so this would be an every other year budget item).

MOTION MADE by Jason to approve proposal as submitted; Georgia 2nd; unanimous approval

PORTLAND JR. WINTERHAWKS

BOARD MEETING AGENDA

August 18, 2018, 10:14pm | Meeting Location: Board Vote Via Email

EXECUTIVE BOARD OF DIRECTORS

Paul Gaustad, President

Jason Vaillancourt, Vice President

Georgia Bailey, Treasurer

Meerta Meyer, Secretary

Chris Givens, Director at Large

MOTION MADE/ BOARD VOTE CALLED BY PAUL GAUSTAD & GEORGIA BAILEY

Two (2) hockey scholarship applications for the 2018/19 season were submitted to our Registrar, Karin Jewett and reviewed by Treasurer, Georgia Bailey. Upon review, Georgia forwarded to the Board of Directors a motion to approve both scholarship requests totaling \$1,398.00 in scholarships for 2 families.

(Family details and respective team(s) of athletes omitted intentionally to respect confidentiality).

Board approved unanimously, via email, 8/20/18, 5:54am.

PORTLAND JR. WINTERHAWKS

BOARD MEETING AGENDA

August 30, 2018, 8:30pm | Meeting Location: Board Vote Via Email

EXECUTIVE BOARD OF DIRECTORS

Paul Gaustad, President

Jason Vaillancourt, Vice President

Georgia Bailey, Treasurer

Meerta Meyer, Secretary

Chris Givens, Director at Large

BOARD VOTE REQUIRED: MEMBERSHIP REQUEST FOR SIBLINGS TO PLAY TOGETHER

Mid-August, Paul received a request from member, Steve James, asking if the Board would consider allowing his youngest son (12U) to decline a 12U travel team position and be permitted to play 14U Metro with his older brother.

Facts:

- Deadline to accept a spot on 12U travel team was originally 8/24/18; extended to 8/31/18
- Steve's request came in mid-August (shortly before registration closed)
- Waiting list at 14U
- Travel Team spot already designated to 12U athlete

After much discussion, the Board did not approve the request; final vote:

Jason Vaillancourt, Yes

Chris Givens, Yes

Meerta Meyer, No

Georgia Bailey, No

Paul Gaustad, No