

# PORTLAND JR. WINTERHAWKS

August 1, 2018 | Meeting Location: Oregon Sports Office, 6:00pm

## EXECUTIVE BOARD OF DIRECTORS

Paul Gaustad, President

Jason Vaillancourt, Vice President

Georgia Bailey, Treasurer

Meerta Meyer, Secretary

Chris Givens, Director at Large

## BOARD MEETING MINUTES 8.1.18

Meeting Called to Order 6:13pm

### Absent:

Jason Vaillancourt, Chris Meyer, Derek Gustafson, Kyle Gustafson, Marc Blattner

### APPROVAL OF MINUTES: June 26, 2018

Paul Makes Motion to Approve; Georgia 2<sup>nd</sup>; Unanimous Approval (*Jason not present*)

## OLD BUSINESS

- OSHA UPDATE (Paul):  
Scheduling meeting happened in July with other local associations  
Reviewed rules and regs  
Bids for tournaments accepted: 8U and 10U, March 8-10, 2018 at WSC and SIA  
Referees requesting support to recruit more refs (Jenn recommends we refer kids that are unable to play metro to ref to stay on the ice  
Push back from other associations that PJW shouldn't be included because we don't send metro teams to play  
Another meeting scheduled in October  
Paul will request a telephone meeting with OSHA to further discuss the value of OSHA (how OSHA supports PJW, player development, what is their strategic plan, etc)  
OSHA recommended intermediate nets; goalie coaches didn't agree; declined by PJW
- RECAP UPCOMING SCHEDULE:  
1<sup>st</sup> two Weekends August – Travel Team Try Outs (10U, 12U, 14U)  
August 18/19 - 18U Final Try Outs  
September 4 – Travel Season Begins  
September 8/9 - Metro Evals and Gear Swap  
September 15/16 – WVHL Evaluations  
September 22/23 – WVHL Jamboree  
September 29/30 – Metro and Development Season Begins  
Note: Development Teams will be picked at Metro Evaluations

**ACTION ITEM:** Discuss November 10-12 – 10U and 12U to Medford?!

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## NEW BUSINESS

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New business will include a brief report of work in progress specific to each board position and role; the Executive Board, Operational Directors, and Committee Leads will have an opportunity to provide concise feedback.

### PRESIDENT

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#### Coaching Director (Chris Meyer)

- Coaches recommendations will be submitted to Exec Board for review and approval
- Working with Kyle on education items for coaches and players
- Working with Derek on goalie development
- Coaching recruitment ongoing
- 101 coaches registered for 2018/19
- Coach contracts have been distributed; expect to see these back soon
- Coaches annual meeting on Thurs, September 6, 2018; Venue TBD
- REQUEST: Annual subscription Go To Meeting \$36.00/month for 7 months; APPROVED

#### Fundraising Committee (Marc Blattner)

- Packages put together and will be distributed; please submit any ideas of companies that may have an interest in supporting PJW

### VICE PRESIDENT

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- Jason recommends coaching reimbursement for Level 4 & 5; Paul will distribute proposal to exec board for vote
- Jason will work with Jennifer Anderson /training on Stack Sports (website)
- Bylaws under review; first draft of revisions underway

- **Metro /Tier/ WVHL Directors (Tracy Meyer, Andy Potter, Meerta Meyer)**

#### Metro Update (Tracy Meyer):

- Tracy provided procedure sheet to Jason regarding drafts, etc.
- Metro Player Draft night for coaches Sept 10, 2018 (Bethany Public House)

Q: How will Development Teams be determined?

A: Independent Evaluators will be present during metro evals; players will be identified

Q: Will Metro Teams be able to travel?

A: Yes; dev teams will choose 1<sup>st</sup> (and) metro teams will be able to choose

#### Tier Update (Andy Potter):

- Andy and Chris M met with all travel coaches, evaluation teams selected, process for selection
- Evals this weekend are ready to go – check in volunteers will be present
- Andy reported on #'s of players that have registered
- 12 players under contract for 18U already signed
- Sept 4<sup>th</sup> – practices will begin

Q: Gear? Shells, track suits, etc

A: NSA

- **ACTION ITEM:** Equipment announcement needs to go out
- **ACTION ITEM:** Consent to treat form for evaluations REQUIRED

### WVHL (Meerta Meyer):

- Implement: Neck guards will be mandatory
- Meerta moves that PJW implement mandatory neck guards for all divisions effective September 4, 2018; Georgia, 2<sup>nd</sup>; **unanimous approval**
- Final team selection for WVHL will be announced the week *after* Jamboree (Jamboree will serve as an extension of evals); final teams will be announced the week of 9/24/18

### Schedule Director (Summer Facchini)

- All divisions FULL; wait is growing
- Karin, Georgia, and Summer reviewing age groups
- Summer provided annual schedule
- Scheduling conflicts under review

### Culture & Community (Jennifer Schidler)

- Met with committee on the 23<sup>rd</sup>
- Jason will be sending out link for volunteers for Gear Swap
- Meeting scheduled with Hawks (Jenn, Jason and Yinka)

### Girls Hockey (Robin Willins)

- 14U registration: 20 signed up (though 6 under age)
- 17 kids budgeted per team (fewer athletes would increase cost to families substantially)
- Girls Hockey Weekend: October 7<sup>th</sup> weekend
- **ACTION ITEM: Review #'s: Registration & Development Team discussion – Executive Board**
- **ACTION ITEM: Rose City Hockey Club partnership; what does this look like?**
- **ACTION ITEM: Girls needs to understand PJW fees**
- **ACTION ITEM: Evaluation process for girl's teams?**
- **ACTION ITEM: Cut-off date for registration**

### TREASURER

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- Creating special registration form will be distributed via email (this will include waivers and financial agreements)
- 2017/18 Season: Approx. \$4,000.00 outstanding; working on collection efforts
- 2018/19 Payment Plans: WVHL and Metro working well; \$40K due (for families who didn't pay in full at time of registration)
- Travel Teams will be placed on auto draft
- IDEAS: Exploring options for tier team managers to pay tournament expenses
- **ACTION ITEM: Training for managers and volunteers in September**
- Pricing for tournaments submitted by Summer Facchini for Georgia's review

**MOTION MADE: Georgia moves tournament pricing as submitted; Paul 2<sup>nd</sup>; unanimous approval**

### • Registrar (Karin Jewett)

- Verifying Travel Players USA Hockey Players; Georgia will help
- By August 5, 2018: all players must renew USA Hockey registration
- 2 Financial Aid Requests; Karin will submit to Executive Board for review

## SECRETARY

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- Forms update underway
- Request received from a PJW member for 2017 minutes; minutes have not been provided by former board members; to remedy this going forward, information will be saved to the cloud and shared with future boards

### Safesport Representative (Karin Jewett)

- Locker Room Monitor program will be revamped for PJW effective 2018/19 season
- Lanyards to identify locker room monitors
- Background screening for volunteers: \$25.00 flat fee for all

### Discipline Lead (Kristan Rinnell)

- Safe Sport & Background Check Completed
- USA Hockey Bylaw review scheduled with Meerta

### General Administrator & Tournament Director (Jennifer Anderson)

- 8U and 10U – Jamboree (1/2 ice)
- Further clarification needed for state tournament
- Team Photos: Photographer not answering (Summer will provide to Jenn)
- Tournaments: PT Group to man all tournaments (background checks will be required, concussion protocol, and provide insurance)
- Use USA Hockey National Tournament Rules for all tournaments
- **ACTION ITEM:** Tournament schedule to Meerta
- **ACTION ITEM:** Clarify registration process with Summer and Georgia

## DIRECTOR AT LARGE

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- Tournament Director (Jennifer Anderson /Curt Kemper)
- Equipment Director (Chris Armstrong)

- Each jersey is accounted for
- 5 jerseys will be replaced; approximately \$500.00
- Gear swap: Jennifer will work with Chris to get box truck
- Socks will arrive in September

**ACTION ITEM:** Any feedback on what equipment has been ordered?

**ACTION ITEM:** Price cushion of jerseys for mini's, mites, and WVHL(18)

**ACTION ITEM:** Forward Georgia quote for socks

**ACTION ITEM:** Need more volunteers for gear swap

**ACTION ITEM:** Need sample sizes of track suits; when are orders due? women's available?

**ACTION ITEM:** Metro coaches need stuff

*Meeting Adjourned 9:15pm*

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**FUTURE BOARD MEETING SCHEDULE: PLEASE MARK YOUR CALENDARS**

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Location & Time: Oregon Sports Office / 6:30pm – 7:30pm

*Tuesday, September 4, 2018*

*Tuesday, October 2, 2018*

*Tuesday, November 6, 2018*

*Tuesday, December 4, 2018*

*Tuesday, January 8, 2019*

*Tuesday, February 5, 2019*

*Tuesday, March 5, 2019*

*Tuesday, April 2, 2019*

NOTE: In the event you are unable to attend, please provide a written update to your Primary Executive Board Contact in advance of each meeting. Any comments/questions/feedback may be submitted as well. Thank you for all you do!